

AYLESBURY VALE DISTRICT COUNCIL

Democratic Services

Please ask for: Craig Saunders; csaunders@aylesburyvaledc.gov.uk;
Switchboard: 01296 585858
Text Relay Prefix your telephone number with 18001

16 March 2018



AUDIT COMMITTEE

A meeting of the **Audit Committee** will be held at **6.30 pm** on **Monday 26 March 2018** in **The Olympic Room, Aylesbury Vale District Council, The Gateway, Gatehouse Road, Aylesbury, HP19 8FF**, when your attendance is requested.

Contact Officer for meeting arrangements: Craig Saunders; csaunders@aylesburyvaledc.gov.uk;

Membership: Councillors: P Irwin (Vice-Chairman), C Adams, M Collins, A Harrison, R Newcombe, R Stuchbury, D Town, A Waite and H Mordue (ex-Officio)

AGENDA

1. ELECTION OF CHAIRMAN

2. APOLOGIES

3. TEMPORARY CHANGES TO MEMBERSHIP

Any changes will be reported at the meeting.

4. MINUTES (Pages 3 - 12)

To approve as correct records the Minutes of the meeting held on 22 January, 2018, attached as an appendix.

5. DECLARATION OF INTEREST

Members to declare any interests.

6. WORK PROGRAMME (Pages 13 - 16)

To consider the future work programme.

Contact Officer: Kate Mulhearn (01296) 585724

7. EXTERNAL AUDIT - AUDIT PLAN AND FEE LETTER (Pages 17 - 56)

To consider the attached report.

Contact Officer: Nuala Donnelly (01296) 585164



8. INTERNAL AUDIT PROGRESS REPORT (Pages 57 - 122)

To consider the attached report, which includes the following completed internal audit reports:-

- General Ledger
- Housing Benefits
- Taxi Licensing
- Building Control “to follow”

Contact Officer: Kate Mulhearn (01296) 585724

9. CORPORATE RISK REGISTER (Pages 123 - 132)

To consider the attached report.

Contact Officer: Kate Mulhearn (01296) 585724

10. REVIEW OF GENERAL FUND BALANCES 2018-19 (Pages 133 - 136)

To consider the attached report.

Contact Officer: Nuala Donnelly (01296) 585164